



# SONOPANT DANDEKAR ARTS, V.S. APTE COMMERCE AND M.H. MEHTA SCIENCE COLLEGE, PALGHAR

Dist. Palghar, Maharashtra – 401 404.

Code No. 02525- 252163, Prin.: 252317, Resi.: 252316 Post Box No.: 02, E-mail : sdscollege@yahoo.com

## THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### **PART – A**

#### **1. Details of the Institution**

1.1 Name of the Institution

Sonopant Dandekar Arts, V.S. Apte Commerce  
and M.H. Mehta Science College, Palghar,  
Dist. Palghar

1.2 Address Line 1

Kharekuran Road

Address Line 2

Palghar (W)

City/Town

Palghar

State

Maharashtra

Pin Code

401 404

Institution e-mail address

sdscollege@yahoo.com

Contact Nos.

Code No. 02525- 252163, Prin.: 252317.  
Resi.: 252316

Name of the Head of the Institution:

Dr. Arun M. Padhey

Tel. No. with STD Code:

02525-252317

Mobile:

9823421600

Name of the IQAC Co-ordinator:

Dr. Shirish Pitale

Mobile:

9869111438

IQAC e-mail address:

naacsds@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 10876

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner-  
bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.sdscollege.com



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Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

## 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B</b>	<b>72%</b>	<b>2004</b>	<b>5Years</b>
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC  
: DD/MM/YYYY

**20/06/2005**

1.8 AQAR for the year  
(for example 2010-11)

**2011-2012**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

## 1.10 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC2(f)	<input type="checkbox"/>	UGC 12B	<input type="checkbox"/>		
	Grant-in-aid+ Self Financing	<input checked="" type="checkbox"/>	Otally Self-financing	<input type="checkbox"/>				

## 1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phy Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		

Other Specify

**Sub. Center for Yashwantrao Chavhan Maharashtra Open University, Nashik**

1.12 Name of the Affiliating University (*for the Colleges*)

**University of Mumbai**



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1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (Specify)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>		
2.3 No. of students	<input type="text" value="1"/>		
2.4 No. of Management representatives	<input type="text" value="2"/>		
2.5 No. of Alumni	<input type="text" value="1"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>		
2.8 No. of other External Experts	<input type="text" value="1"/>		
2.9 Total No. of members	<input type="text" value="18"/>		
2.10 No. of IQAC meetings held	<input type="text" value="07"/>		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="05"/>	Faculty <input type="text" value="02"/>	
Non-Teaching Staff	<input type="text" value="01"/>	Alumni <input type="text" value="01"/>	Others <input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No <input checked="" type="checkbox"/>	
If yes, mention the amount	<input type="text" value="Nil"/>		

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes



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## 2.14 Significant Activities and contributions made by IQAC

- Non-teaching Association Annual Conference.
- Training programme for Non-teaching staff.
- Lecture on Women empowerment in collaboration with WDC.
- Carrier guidance program.
- Pukar Mansoon mela.
- Elocution workshop.
- Earn and learn scheme.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To provide all the departments and Laboratories with computers and internet backup.	1. Till the end of academic year all the departments have been provided with departmental PC and internet backup with LAN.
2. To provide extra unaided division and newly started courses with proper classroom, upgraded library and new canteen.	2. With the span of time some new classroom are constructed. Laboratories are upgraded. Library is upgraded with latest software like soul-2 and database facility INFLIBNET.
3. Development of Green Campus.	3. So as to create Green campus some sapling are planted in the campus. Cleanliness drive, Anti plastic drive was implemented.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

- The management suggested that IQAC must work towards building collaboration and host, conferences, seminars on relevant topics.
- Research profile of the institution should be uplifted.
- Faculty members should work to generate funds by applying for various funded projects.



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## PART – B

### CRITERION – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	--	--	--
PG	02	--	--	--
UG	03	--	04	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	02	--	--	--
Others	--	--	--	--
<b>Total</b>	<b>08</b>	<b>--</b>	<b>04</b>	<b>--</b>
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : **NIL**

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	09
Trimester	Nil
Annual	01

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

**(On all aspects)**

Mode of feedback Online  Manual  Co-operating schools  (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**Yes,**  
**Credit Based Grading System 60:40 Semester pattern of examination has been introduced.**

1.5 Any new Department/ Centre introduced during the year. If yes, give details.

**No**



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## CRITERION – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	14	20	--	--

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	07	20	--	--	--	--	--	34	07

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest -0    Visiting- 01    Ad hoc -21

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	07	01
Presented papers	05	09	--
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Variety of teaching aids like flow chart, rolling chart, models are used to enhance learning experience in classroom.
- Case studies, Group discussion.
- Use of Audio Visuals by Language departments.
- Formation of Drishti Movie Club.

2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Photocopy of Answer sheet.  
Double valuations.**

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/ Faculty/Curriculum Development workshop

PG-0

UG-08

2.10 Average percentage of attendance of students

75%



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## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>Semester I Oct 2011</b>						
B.A.	266	--	5.64	13.16	7.89	0.38
B.Com.	377	0.8	7.69	11.94	6.90	24.94
B.Sc.	110	7.27	8.18	12.90	--	--
B.Sc.-IT	51	3.92	35.29	13.73	1.96	--
B.Sc.-CS	21	--	14.29	--	--	--
BMS	60	5.00	11.67	10.00	15.91	--
<b>Semester II March 2012</b>						
B.A.	266	--	6.77	31.20	24.81	10.15
B.Com.	377	--	2.65	18.83	29.18	55.15
B.Sc.	110	0.91	18.18	19.09	11.82	--
B.Sc.-IT	51	1.96	27.45	31.37	13.77	1.96
B.Sc.-CS	21	--	4.76	9.52	4.76	--
BMS	60	--	5.00	30.00	16.67	5.00
<b>SECOND YEAR</b>						
B.A.	237	3.79	17.29	51.48	--	16.03
B.Com.	327	0.92	10.39	60.85	--	21.10
B.Sc.	115	6.95	31.30	47.82	--	0.87
B.Sc.-IT	51	1.96	27.45	45.10	1.96	--
B.Sc.-CS						
BMS	52	--	19.23	55.76	--	--
<b>THIRD YEAR</b>						
B.A.	212	0.00	15.57	46.23	--	4.25
B.Com.	308	0.00	38.96	13.31	--	9.74
B.Sc.	122	0.00	8.20	41.80	--	0.82

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**IQAC provides a broad outline to departments which can be incorporated to improve teaching and learning experience.**

- All departments are asked to prepare their departmental time table, distribution of syllabus.
- It is mandatory for teachers to fill daily teaching diary and submission of the same diary alongwith syllabus compliance report at the end of each semester.
- Innovative assignments are given as a part of curriculum.

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	<b>04</b>
UGC – Faculty Improvement Programme	<b>Nil</b>
HRD programmes	<b>Nil</b>



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Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	44	10	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil





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## CRITERION – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC arranges meetings, workshops to facilitate research activity.
- IQAC also suggests requirement of appropriate instrumentation in Research Laboratory.
- It gives information about various funding agencies providing funds to major/minor research projects.
- In co-ordination with research committee IQAC makes sure that Research work must be published in reputed journals.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	08	04	02
e-Journals	--	--	--
Conference proceedings	--	07	01

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
<b>Total</b>			--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.



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3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For Colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution



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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students Participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS :

University level  State level   
National level  International level

3.24 No. of Awards won in NCC events:

University level  State level   
National level  International level

3.25 No. of Extension activities organized :

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- On 17<sup>th</sup> January 2012 College NSS and NCC Unit in collaboration with Nayar Hospital Blood bank organised Blood Donation Drive. About 85 Units had been collected.
- 25<sup>th</sup> January 2012 was observed as a National Voter's Day.
- On 27<sup>th</sup> August 2011 a tree plantation Programme was conducted.
- Cleanliness drive.



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## CRITERION – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	85848.181 Sq.mt.	--	--	85848.181 Sq.mt.
Class rooms	36	02	College Fund	38
Laboratories	18	01	College Fund	19
Seminar Halls	02	01 (Tewari Auditorium)	College Fund	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	835041.00	--	College Fund	835041.00
Others	132015.00	--	College Fund	132015.00

#### 4.2 Computerization of administration and library

- College administration has been fully computerized. Advanced accounting, admission softwares are used.
- Library is fully computerized. Internet facility is available for students and staff. INFLIBNET is available. Barcode system has to be implemented.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26901	2015697	904	126029	27805	2141726
Reference Books	50203	4103907	1290	593450	51493	4697357
e-Books	90000	5000			90000	5000
Journals	97	40535	4	12250	101	52785
e-Journals	2200	5000		5000		10000
Digital Database						
CD & Video	344		101		445	
Others (specify)				736729		6906868

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	157	105	157	03	03	24	13	12
Added	--	--	--	--	--	--	--	--
Total	157	105	157	03	03	24	13	12



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4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- College administration , Library is fully computerized.
- All computers are LAN.
- OPAC is available in library.
- Each department is provided with computer and Internet facility.
- Office staff and library staff has been trained to use latest softwares.

4.6 Amount spent on maintenance in lakhs :

i) ICT	688400.00
ii) Campus Infrastructure and facilities	7316162.00
iii) Equipments	835041.00
iv) Others	132015.00
<b>Total :</b>	<b>8971618.00</b>



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## CRITERION – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC plays important role in enhancing awareness about students support services.
- IQAC arranges orientation programmes for FY students in the form of Principal's address.
- IQAC forms different cells and works in co-ordination with these cells like counselling cell, placement cell, BC cell, Women development cell.
- IQAC makes it sure that each and every problem of the students should be solved at college level.
- IQAC takes care that student should not be devoid of any facility.

#### 5.2 Efforts made by the institution for tracking the progression

- Institution does not have any specific mechanism or system for tracking the student progression. Generally information about the past students is gathered by informal communication with respective student.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2253	16+49=65		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men		No	%		No	%
		1102+26	48.66	Women	1151+39	51.33

Last Year (2010-2011)						This Year (2011-2012)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
707	88	332	572	--	1699	832	98	444	674	--	2048

Demand ratio 1.07

Dropout% Nil

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- At this point of time there is no such a student support mechanism for coaching for competitive examination but teachers from different faculties guide the students time to time.

No. of students beneficiaries

05

#### 5.5 No. of students qualified in these examinations

NET	<span style="border: 1px solid black; padding: 2px;">Nil</span>	SET/SLET	<span style="border: 1px solid black; padding: 2px;">Nil</span>	GATE	<span style="border: 1px solid black; padding: 2px;">Nil</span>	CAT	<span style="border: 1px solid black; padding: 2px;">Nil</span>
IAS/IPS etc	<span style="border: 1px solid black; padding: 2px;">Nil</span>	State PSC	<span style="border: 1px solid black; padding: 2px;">Nil</span>	UPSC	<span style="border: 1px solid black; padding: 2px;">Nil</span>	Others	<span style="border: 1px solid black; padding: 2px;">Nil</span>



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## 5.6 Details of student counseling and career guidance

- College has well established student counselling and career guidance cell both the cells work in co-ordination with IQAC.
- Number of programmes are arranged by these cells.
- Faculty members involved in these cells guide students time to time on students requests.

No. of students benefitted

20

## 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

## 5.8 Details of gender sensitization programmes

Sr. No.	Date	Activity	Target Group	Resource person
1	18/9/2011	A lecture was arranged on “women empowerment” for overall development of students	College student	Mr. Anil Chaudhari

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level Nil National level 02 International level Nil

No. of students participated in cultural events

State/ University level Nil National level Nil International level Nil

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 01 National level Nil International level Nil

Cultural: State/ University level Nil National level Nil International level Nil

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	1400	5101229.00
Financial support from other sources (HPCL Scholarship, EBC/STC)	197	472800.00
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organized / initiatives

Fairs: State/ University level Nil National level Nil International level Nil

Exhibition: State/ University level Nil National level Nil International level Nil

### 5.12 No. of social initiatives undertaken by the students

Nil

### 5.13 Major grievances of students (if any) redressed

Nil



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## **CRITERION – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

- Sonopant Dandekar Shikshan Mandali's Sonopant Dandekar Arts, Vaman Shridhar Apte Commerce and M.H.Mehta Science College is set up at Palghar, District Palghar with vision 'Higher education to all'.

##### **MISSION**

- Our mission is to provide Higher Education to each and every students in the Palghar District especially those are belonging to poor strata of Society and are deprived of education from past so many years.
- To empower Rural and Tribal youth specially Women folk.

#### 6.2 Does the Institution has a management Information System

**Yes, The Institution has Management Information System which is used for Administrative processes and maintaining accounts.**

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

**College is affiliated to University of Mumbai and follows syllabus prescribed by University of Mumbai. Some of the teachers are member of Board of studies with respective subjects formed by University of Mumbai. These members are playing important role in curriculum development.**

##### 6.3.2 Teaching and Learning

- **Advanced methodologies are implemented to make teaching and learning as a better experience and to make it more effective. Along with chalk and talk method Audio Visuals, PPT, use of OHP, LED Projectors has been done.**
- **Students are given innovative projects and assignment.**
- **Study tours and industrial visits are arranged.**

##### 6.3.3 Examination and Evaluation

- **Students are oriented about newly introduced 60-40 examination pattern.**
- **Examinations are conducted as per the norms of University of Mumbai.**
- **IQAC and examination committee works in co-ordination to upgrade the way of exam conductions.**
- **Unfair committee has been established which works effectively.**
- **Evaluations is done by the pattern provided by University of Mumbai.**
- **Students are provided with Photocopy and revaluation process on the request.**





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## 6.3.4 Research and Development

- Institution and management has very positive approach to the research and development conducted in college.
- Faculty members are encouraged to attend Seminar/Workshops/Symposia by providing them with Travelling Allowance, Daily Allowance, Duty Leave etc.
- On the demand of faculty members and according to the requirement of syllabi latest instruments are procured to facilitate the research activity.
- College has organized research committee.

## 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is fully computerized with advanced softwares for its smooth working.
- Construction of two seminar halls with advanced ICT facilities is undergoing.
- Construction of well equipped centralized research laboratory with advanced instruments has been proposed.
- College has constructed Seminar halls with full support of ICT, well equipped IT, CS, Chemistry, Biotech, Zoology, Botany, Physics Laboratories.
- INFLIBNET database is available in library.
- OPAC is in practice.

## 6.3.6 Human Resource Management

- Along with teaching faculty members are also involved in various extra- curricular activities, extension activities. They also impart in admission process, some of the exam conducted by external agencies like UPSC and MTS.

## 6.3.7 Faculty and Staff recruitment

The College follows systematic faculty selection process. Advertisement for the vacancy is released in leading local and national Newspapers after obtaining approval for posts from the Management and approval of the Roster from the University. Interviews of candidates and the selection process is carried out as per the University norms and guidelines.

**Ad-hoc posts :**

The college fills up Ad-hoc posts by following a systematic Faculty Selection Process through Local Selection Committee. Candidates are selected based on their performance in the Demo Lecture and Interview and then appointed on Ad-hoc basis.

## 6.3.8 Industry Interaction / Collaboration

- There is no industrial collaboration till now. Management and faculty members are trying to develop such a collaboration with local industries in vicinity of college.

## 6.3.9 Admission of Students

- At UG level Students are admitted to different streams by following rules and regulations prescribed by University of Mumbai.
- At PG and Ph.D. level Students are admitted to different streams by following rules and regulations prescribed by University of Mumbai.



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## 6.4 Welfare schemes for

Teaching	Loans are given by Co-operative Credit Society organized by college staff.
Non Teaching	Loans are given by Co-operative Credit Society organized by college staff.
Students	HPCL scholarship is available for BC class students. Management pays fees of very poor student. Concession in fees, installment are allowed.

## 6.5 Total corpus fund generated

1000000/-

## 6.6 Whether annual financial audit has been done

Yes

No

## 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	No	--	No	--

## 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

## 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

## 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

## 6.11 Activities and support from the Alumni Association

- Alumni Association plays very important role in infrastructural development of the institution regular meetings of alumni are held and issues regarding the development of institution are concerned. Most of the alumni are at superior position in various fields help management to generate fund.

## 6.12 Activities and support from the Parent – Teacher Association

**Arrangement of Parent-Teacher Association meeting.**

## 6.13 Development programmes for support staff

**College sub-staff is upgraded by arranging training session, by sending them for workshops, seminars related to office administration, computerization, to learn advance software etc.**

## 6.14 Initiatives taken by the institution to make the campus eco-friendly

- College practices "Green Campus" theme.
- College tends to maintain greenery around it.
- Reduced use of practice.



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## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- During academic year 2011-12 “Green Campus” concept has been implemented. Under this project some saplings have been planted in the campus. Wherever possible lights are turned on to Solar energy. Least use of plastic has been recommended for students. It is an effort to cut down the carbon units.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

During this year new classrooms have been constructed. Proposal for construction of Auditorium, Gymnasium has been prepared. Green campus concept has been implemented. New buildings Constructed in last academic year 2010-11 brought in to full use. Some street lights are converted to solar energy. Contours are prepared on the ground to facilitate percolation of maximum water in the ground to maintain ground water level.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexure attached

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Anti plastic campaign.
- Save energy programme is conducted.
- Save water programme is conducted.
- Tree plantation by NSS Unit.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### STRENGTH :

- Very good infrastructure.
- Competent Teaching and Non-teaching staff.
- Supportive management.
- Good use of technology.
- Availability of very large space.

#### WEAKNESSES :

- Most of the students are belonging to remote places and first generation learner.
- Linguistic barrier.
- Most of the students are from economically weak family.

#### OPPORTUNITIES :

- To establish our self as a most accomplished educational institution.

#### THREATS :

- To sustain with the pure science departments as no of students enrolling for these courses is depleting from last few years considerably.



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**8. Plans of institution for next year**

To improve the teaching -learning experience by increased use of Advanced techniques like Audio-Visuals, LED Projectors. To introduce some New courses like MSc Biotechnology, MCom. Etc.

Name : **Prof. Mahesh Madhav Deshmukh**

Signature of the Chairperson, IQAC

Name : **Dr. Hemant M. Pednekar**

Signature of the Coordinator, IQAC

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**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**IQAC COMMITTEE MEMBERS**

**2011-2012**

**IQAC CHAIRMAN**

DR. ARUN M. PADHEY

**IQAC CO-ORDINATOR**

DR. SHIRISH M. PITALE

**MEMBERS (TEACHERS)**

DR. KIRAN SAVE  
PROF. KAMINI SUDAME  
PROF. V. M. PURANIK  
PROF. SANJAY DESHPANDE  
PROF. B.N. JAISWAL  
PROF. MAHESH DESHMUKH  
PROF. TANAJI POL  
PROF. VIVEK KUDU  
PROF. HARSHAD VANMALI  
PROF. NILIMA SINGH

**ADMINISTRATIVE/ TECHNICAL STAFF**

MR. ANANT PATIL – REGISTRAR

**STUDENTS**

KUM. TEJAS BARI

**MANAGEMENT REPRESENTATIVES**

MR. HITENDRA D. SHAH  
MR. SUDHIR KULKARNI

**ALUMNI**

C.A. MR. SACHIN KORE

**STAKEHOLDER AND COMMUNITY REPRESENTATIVES**

MR. PANKAJ RAUT

**EMPLOYERS/ INDUSTRIALISTS**

MR. KIRAN SHAH

**EXTERNAL EXPERTS**

MR. SUBODH KULKARNI, DIRECTOR, KOHINOOR INSTITUTE KURLA,  
MUMBAI



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## ANNEXURE - II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<b>Title of the practice :</b>
Green Campus Concept
<b>Goal :</b>
<ul style="list-style-type: none"><li>• To make college campus eco friendly.</li><li>• To cut off the carbon units used in the college.</li><li>• Minimum use of plastic as a part of anti plastic campaign.</li><li>• To minimize the degree of pollution and help in environmental protection.</li></ul>
<b>Context :</b>
A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind. It's a need of the time that every organization should develop Green campus.
<b>The Practice :</b>
<p>Greening the campus is all about sweeping away wasteful inefficiencies and using conventional sources of energies for its daily power needs, correct disposal handling, purchase of environment friendly supplies and effective recycling program. Institute has to work out the time bound strategies to implement green campus initiatives. These strategies are incorporated into the institutional planning and budgeting processes with the aim of developing a clean and green campus.</p> <p>We have ample of space about 21 acres of land is available. Out of which some space is occupied by the college buildings whereas rest of the part of the college campus is planted with number of plants. College community garden has been developed. We have very spacious play ground. Chicku plantation in rural development centre. We have well maintained Botanical garden with number of medicinal plants. Special staff has been appointed to take care of these gardens. Wherever possible street lights have been changed to Solar panels. Students are counseled to cut short the use of Two wheels and cars. They are advised to use bicycle. College doesn't have many specific mechanism for Water harvesting but arrangements are made to facilitate maximum percolation of water to increase the water level. Use of plastic has been brought to minimum.</p>
<b>Evidence of Success :</b>
College is practicing Green Campus concept Successfully.
<b>Problems Encountered and Resources Required :</b>
No as such remarkable problem encountered. All the resources made available by management.



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## Title of the practice :

Infrastructural Development

## Goal :

- To make classrooms available for Newly added courses and extra unaided divisions.
- To improve library facility .
- To improve laboratory facilities.
- Extension of office and computerization of office.
- To extend canteen facilities.

## Context :

Our college established in 1969. It was inaugurated with Arts and Commerce faculty but with the demand of time Science faculty was started later on. Now college has BA, BCom, BSc along with M.A. department. In 2005 college started some unaided courses like BSc. In Biotechnology and BMS. With the span of time number of students taking admission to college has been increased. In the academic year 2009-10 college started two more unaided courses i.e. BSc Computer Science and BSc Information Technology along with one post graduate course MSc in Organic Chemistry. Apart from the growth of senior college we also have very rapidly growing junior college. About 6000 students are studying in the college. It's necessary to provide appropriate space for smooth conduction of these courses. Hence infrastructural development is important.

## The Practice :

In academic year 2011-12, development of infrastructure was emphasized by management. Under infrastructural development New BMS building with about 10 classrooms. Library was upgraded with installation of some latest software's and new services like OPAC was suppose to be introduced. Canteen was proposed to be renewed with the increased seating capacity. Office facilities were improved.

## Evidence of Success :

As a result of this activity infrastructure of the college has been improved. New buildings with spacious classrooms were built .Office ,library, Laboratories, Canteen were improvised and extended. Due to developed infrastructure is possible to conduct lectures and practical on time.

## Problems Encountered and Resources Required :

Monitory requirements are fulfilled from donations made by our donors.