



# SONOPANT DANDEKAR ARTS, V.S. APTE COMMERCE AND M.H. MEHTA SCIENCE COLLEGE, PALGHAR

Dist. Palghar, Maharashtra – 401 404.

Code No. 02525- 252163, Prin.: 252317, Resi.: 252316 Post Box No.: 02, E-mail : sdscollege@yahoo.com

## THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### **PART – A**

#### **1. Details of the Institution**

1.1 Name of the Institution

Sonopant Dandekar Arts, V.S. Apte Commerce  
and M.H. Mehta Science College, Palghar,  
Dist. Palghar

1.2 Address Line 1

Kharekuran Road

Address Line 2

Palghar (W)

City/Town

Palghar

State

Maharashtra

Pin Code

401 404

Institution e-mail address

sdscollege@yahoo.com

Contact Nos.

Code No. 02525- 252163, Prin.: 252317.  
Resi.: 252316

Name of the Head of the Institution:

Dr. Arun M. Padhye

Tel. No. with STD Code:

02525-252317

Mobile:

9823421600

Name of the IQAC Co-ordinator:

Dr. Shirish M.Pitale

Mobile:

9969111438

IQAC e-mail address:

naacsds@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 10876

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner-  
bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.sdscollege.com



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Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

## 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	<b>B</b>	<b>72%</b>	<b>2004</b>	<b>5Years</b>
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC  
: DD/MM/YYYY

**20/06/2005**

1.8 AQAR for the year  
(for example 2010-11)

**2009-2010**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

## 1.10 Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC2(f)	<input type="checkbox"/>	UGC 12B	<input type="checkbox"/>		
	Grant-in-aid+ Self Financing	<input checked="" type="checkbox"/>	Otally Self-financing	<input type="checkbox"/>				

## 1.11 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phy Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		

Other Specify

**Sub. Center for Yashwantrao Chavhan Maharashtra Open University, Nashik**

1.12 Name of the Affiliating University (*for the Colleges*)

**University of Mumbai**



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1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other ( <i>Specify</i> )	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>		
2.3 No. of students	<input type="text" value="1"/>		
2.4 No. of Management representatives	<input type="text" value="2"/>		
2.5 No. of Alumni	<input type="text" value="1"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>		
2.8 No. of other External Experts	<input type="text" value="1"/>		
2.9 Total No. of members	<input type="text" value="14"/>		
2.10 No. of IQAC meetings held	<input type="text" value="10"/>		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="8"/>	Faculty	<input type="text" value="3"/>
Non-Teaching Staff	<input type="text" value="3"/>	Alumni	<input type="text" value="1"/>
Students		Others	<input type="text" value="1"/>
2.12 Has IQAC received any funding from UGC during the year? If yes, mention the amount	<input type="text" value="Nil"/>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes





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Provide the details of the action taken

After reading the AQAR report the management suggested the following

- To arrange some workshops for students to develop soft skill among the students.
- Efforts should be made to encourage students to participated Sports, Cultural activities and competitive exams.



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## PART – B

### CRITERION – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01	01	--	--
UG	03	02	04	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	01	--	--
Certificate	--	--	--	--
Others	--	--	--	--
<b>Total</b>	<b>04</b>	<b>04</b>	<b>04</b>	<b>--</b>
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : **NIL**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>08</b>
Trimester	<b>Nil</b>
Annual	<b>Nil</b>

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback Online  Manual  Co-operating schools  (for PEI)

**\*Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

**No,**  
**It is old pattern syllabus prescribed by University of Mumbai .**

1.5 Any new Department/ Centre introduced during the year. If yes, give details.

**Yes,**

- Two under graduate courses i.e. B.Sc.-IT and B.Sc.-CS are introduced during academic year 2009-2010. Both the courses are affiliated to University of Mumbai following the rules and regulations prescribed for admission and examination.**
- A carrier oriented Diploma in Travel & Tourism was introduced in academic year 2009-2010.**



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## CRITERION – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	<b>Total</b>	<b>Asst. Professors</b>	<b>Associate Professors</b>	<b>Professors</b>	<b>Others</b>
	<b>33</b>	<b>09</b>	<b>24</b>	--	--

2.2 No. of permanent faculty with Ph.D. 06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	<b>09</b>	<b>09</b>	<b>24</b>	--	--	--	--	--	<b>33</b>	<b>09</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty Guest -16 Visiting- 05 Ad hoc – 13

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>02</b>	<b>08</b>	<b>07</b>
Presented papers	<b>01</b>	<b>07</b>	<b>01</b>
Resource Persons	--	--	<b>03</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Introduction of Teachers evaluation system.**
- Completion of daily teaching diary.**
- Introduction of remedial teaching for some of the courses.**
- Arrangements of field visits, study tours.**
- Allowing students to participate in different contests and competitions.**

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Photocopy of Answer sheet.

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/ Faculty/Curriculum Development workshop PG-0 UG-07

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage:



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Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>FIRST YEAR</b>						
B.A.	248	--	7.66	40.7	--	24.59
B.Com.	234	1.7	7.26	30.77	--	35.04
B.Sc.	94	6.38	14.89	37.23	--	
B.Sc.-IT	--	--	--	--	--	--
B.Sc.-CS	--	--	--	--	--	--
BMS	12	--	--	--	--	--
<b>SECOND YEAR</b>						
B.A.	193	1.03	22.79	51.80	--	17.09
B.Com.	224	--	4.46	6.69	15.62	23.15
B.Sc.	59	20.33	27.11	45.76		6.8
B.Sc.-IT	--	--	--	--	--	--
B.Sc.-CS	--	--	--	--	--	--
BMS	09	--	--	--	--	--
<b>THIRD YEAR</b>						
B.A.	177	0.0	27.12	53.11	--	5.65
B.Com.	234	0.0	14.53	29.49	--	12.82
B.Sc.	109	0.00	13.76	38.53	--	4.59

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

**IQAC always emphasizes on quality improvement to make Teaching and Learning as a better Experience.**

- **IQAC always monitors the University Results and gives suggestions to improve it.**
- **IQAC takes effort to inculcate research culture in the institution.**
- **Departmental Meetings are conducted to coordinate and development of department.**
- **Result analysis of all the exams conducted at institutional level is done.**

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>02</b>
UGC – Faculty Improvement Programme	<b>Nil</b>
HRD programmes	<b>Nil</b>
Orientation programmes	<b>01</b>
Faculty exchange programme	<b>Nil</b>
Staff training conducted by the university	<b>Nil</b>
Staff training conducted by other institutions	<b>Nil</b>
Summer / Winter schools, Workshops, etc.	<b>Nil</b>
Others	<b>Nil</b>





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2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	45	09	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil



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## CRITERION – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Initiatives are taken to inculcate research aptitude in faculty member as well as students.
- Students are encouraged to participate in various competitions and summer school training.
- Faculty members are given TA/DA to attend Seminars/ Workshops/ Conferences/Symposia at various levels.
- Research Committee has been formed at the college level.
- Faculty members are encouraged to apply for major and minor research projects to various funding agencies like UGC, DST, University etc.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	Nil	Nil	Nil
Outlay in Rs. Lakhs	1.05	Nil	Nil	Nil

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	01	01

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	2009-10	UGC	105000.00	105000.00
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
<b>Total</b>			<b>105000.00</b>	<b>105000.00</b>



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3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For Colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	01	Nil	Nil
Sponsoring agencies	Nil	Nil	UGC	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides



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and students registered under them

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

University level

03

State level

02

National level

Nil

International level

Nil

3.22 No. of students Participated in NCC events:

University level

06+00=06

State level

02+00=02

National level

04+11=15

International level

Nil

3.23 No. of Awards won in NSS :

University level

Nil

State level

Nil

National level

Nil

International level

Nil

3.24 No. of Awards won in NCC events:

University level

Nil

State level

01

National level

Nil

International level

Nil

3.25 No. of Extension activities organized :

University forum

Nil

College forum

Nil

NCC

Nil

NSS

02

Any other

Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility .

- In June 2009 NSS Unit and Palghar Mitra ( Local Weekly News Paper) jointly organized 'Hirvai Abhiyan'. Under this project about 8000 saplings has been planted in the vicinity of Palghar.
- Cleanliness drive was conducted under the Hirvai Abhiyan.
- Anti plastic campaign was one of the aspects Hirvai Abhiyan
- On 2<sup>nd</sup> October, 2009 NCC, NSS & DLLE unit celebrated Non Violence day.
- Our NCC cadets played important role in mob control at Ganesh Visarjan and helped in maintaining law and order.



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## CRITERION – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	85848.181 Sq.mt.	--		85848.181 Sq.mt.
Class rooms	30	--	College Fund	30
Laboratories	15	--	College Fund	15
Seminar Halls	1	--	College Fund	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	293842.00	--	College Fund	293842.00
Others	150324.00	--	College Fund	150324.00

#### 4.2 Computerization of administration and library

- **The administrative system is computerized.**
- **Automation of Library functions has been completed.**
- **Internet facilities are available.**
- **Use of Barcode for Books and Question papers is proposed.**
- **Soul software is installed.**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24843	1736449	1289	154755	26132	1891204
Reference Books	48646	3472898	757	309510	49403	3782408
e-Books	--	--	--	--	--	--
Journals	71	32918	9	3774	80	36692
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	266	--	40	--	306	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	76	50	16	03	03	16	--	07
Added	--	--	--	--	--	--	--	--
Total	76	50	16	03	03	16	--	07



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4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

**Training workshops for Teachers for technology upgradation like updating information of departments, use of Advanced library software, Licensed software etc.**

4.6 Amount spent on maintenance in lakhs :

i) ICT	290248.00
ii) Campus Infrastructure and facilities	8385623.44
iii) Equipments	293842.00
iv) Others	150324.00
<b>Total :</b>	<b>9120037.44</b>



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## CRITERION – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Many support services are made available to students. The IQAC contributes in creating and enhancing awareness of the same among the students through the following,

- Detail Printed prospectus.
- Counselling about the combination of subjects wherever needed at the time of admission.
- Principal's Address to First year students and orientation programme.
- Regular display and Circulation of notices.
- Established students supporting cells like BC cell, Women Development Cell, Placement Cell Etc.

#### 5.2 Efforts made by the institution for tracking the progression

- Informal efforts are taken by the way of interaction with the past students. It is not sufficient to track the progression of students. Effective system is being developed

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1671	72	--	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	No	%
Men	832+18	48.76

	No	%
Women	839+54	51.23

Last Year (2008-2009)						This Year (2009-2010)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
596	73	159	366	--	1194	658	98	245	504	-	1505

Demand ratio 1.09

Dropout% 0%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No as such support mechanism for coaching for competitive exams like MPSC, UPSC, CA, CPT But Faculty members of respective subject guide the aspiring students.

No. of students beneficiaries

10

#### 5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

#### 5.6 Details of student counseling and career guidance

College has well organized Careers guidance cell

- Guest lectures and Seminars are arranged to succeed in competitive exams.
- Special efforts are taken by Departments.

No. of students benefitted

50



# SONOPANT DANDEKAR ARTS, V.S. APTE COMMERCE AND M.H. MEHTA SCIENCE COLLEGE, PALGHAR

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## 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

## 5.8 Details of gender sensitization programmes

Sr. No.	Date	Activity	Target Group	Resource person
1	13 <sup>th</sup> July 2009	A lecture on Personality Development . <b>Objective</b> - to make students aware of various career opportunities.	College Students	Mrs. Richa Bodes From Frankinn Institute, Mumbai

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	1084	4371518
Financial support from other sources (HPCL Scholarship, EBC/STC)	114	273600
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed





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## **CRITERION – VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

##### **VISION**

- Sonopant Dandekar Shikshan Mandali's Sonopant Dandekar Arts, Vaman Shridhar Apte Commerce and M.H.Mehta Science College is set up at Palghar, District Palghar with vision 'Higher education to all'.

##### **MISSION**

- Our mission is to provide Higher Education to each and every students in the Palghar District especially those are belonging to poor strata of Society and are deprived of education from past so many years.
- To empower Rural and Tribal youth specially Women folk.

#### **6.2 Does the Institution has a management Information System**

**Yes, The Institution has Management Information System**

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

- Many Teachers are members of board of studies in various subjects. Participating in framing new syllabus and its implementation.
- Teachers are encouraged to attend the curriculum related workshops and seminars.

##### **6.3.2 Teaching and Learning**

- From result analysis and daily observations slow and advanced learners are recognized and remedial teaching is given to slow learners in some of the subjects.
- College is still implementing traditional chalk and talk method but along with that ICT are also incorporated whenever it is possible.

##### **6.3.3 Examination and Evaluation**

- College adheres to all the rules and regulations prescribed by University of Mumbai regarding conduction of examination and evaluation process.

##### **6.3.4 Research and Development**

- It is a policy of the college and management to encourage and motivate faculty members to enrol PhD. As a result of this most of the faculty members have enrolled for PhD.
- Three minor research projects are sanctioned by UGS and they are completed.

##### **6.3.5 Library, ICT and physical infrastructure / instrumentation**

- Automation of library has been undertaken
- It is proposed to built a new conference room having capacity of about 150 seats with all the ICT facilities.
- New Computers are purchased.
- New instruments are purchased in different laboratory.



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### 6.3.6 Human Resource Management

- In addition to the regular teaching, some faculty member are also engaged in conducting lectures for self financing courses.
- Faculty is actively involving administrative, extra and co-curricular activities.

### 6.3.7 Faculty and Staff recruitment

- The College follows systematic faculty selection process. Advertisement for the vacancy is released in leading local and national Newspapers after obtaining approval for posts from the Management and approval of the Roster from the University. Interviews of candidates and the selection process is carried out as per the University norms and guidelines.
- Ad-hoc posts :
- The college fills up Ad-hoc posts by following a systematic Faculty Selection Process through Local Selection Committee. Candidates are selected based on their performance in the Demo Lecture and Interview and then appointed on Ad-hoc basis.

### 6.3.8 Industry Interaction / Collaboration

- There is no such a direct collaboration with any industry but College and Management are in constant communication with some of the industries in the vicinity of Palghar and Boisar MIDC.

### 6.3.9 Admission of Students

- All admissions are based purely on merit and granted as per the University and Government Guidelines.

### 6.4 Welfare schemes for

Teaching	Loans are given by Co-operative Credit Society organized by college staff.
Non Teaching	Loans are given by Co-operative Credit Society organized by college staff.
Students	HPCL scholarship is available for BC class students. Management pays fees of very poor student. Concession in fees, installment are allowed.

### 6.5 Total corpus fund generated

1000000/-

### 6.6 Whether annual financial audit has been done

Yes

No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	No	--
Administrative	No	--	No	--

### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No



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For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- **Regular meetings of Alumni Association.**
- **Financial support to Institution.**

6.12 Activities and support from the Parent – Teacher Association

**Arrangement of Parent-Teacher Association meeting.**

6.13 Development programmes for support staff

**Computer Training Sessions are organized for Laboratory Assistant, Office Sub. Staff.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **NSS Unit organizes tree plantation programme in collaboration with Palghar Mitra under the project named as Hirvai Abhiyan**
- **Medicinal plant garden.**
- **Anti plastic drive.**
- **Green campus concept.**
- **Cleanliness Drive.**
- **Formation of Morning glory Nature Club.**



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## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- In academic year 2009-2010 college NSS unit, NGO's along with Palghar Mitra conducted a project "Hirvai Abhiyan" and this project about 8000 saplings are distributed and planted in the vicinity of Palghar.
- Cleanliness drive, anti plastic campaign was done.
- Citizens has been made aware of various environmental issues like Pollution, Global warming, Water harvesting, hazards of plastic etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic calendar was prepared and brought into effect from beginning of the academic year. Teachers were provided with daily teaching diaries.
- A research committee was formed. Three faculty members applied for minor research project to UGC and got them sanctioned.
- A new additional building was built so as to conduct BMS classes and lectures of some self financing courses.
- A questionnaire was prepared by IQAC to evaluate teachers by students. Successful teacher evaluations had been carried out.
- In June-2009 NSS unit of college NGO's and Palghar Mitra jointly organized a project called 'Hirvai Abhiyan' under this project about 800 saplings were planted in the vicinity of Palghar.
- Efforts are being taken to convert college campus to green campus under this programme survey of plants in the college campus had been carried out.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexure attached

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Anti plastic campaign.
- Cleanliness drive
- Tree plantation programmes by NSS NCC volunteers.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

#### STRENGTH :

- Very good infrastructure.
- Competent Teaching and Non-teaching staff.
- Supportive management.

#### WEAKNESSES :

- Most of the students are belonging to remote places and are first generation learner.
- Inadequate system for tracking student progression.



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**OPPORTUNITIES :**

- To emerge as an educational hub in Palghar District.

**THREATS :**

- To maintain the quality of education becomes difficult due to frequently changing rules and regulations of University.
- Changed approach of students and parents towards education is not good for the future.

**8. Plans of institution for next year**

To start with post graduate level courses like M.A.-Geography, Ph.D. – Geography, Architecture, LLB and LLM etc.

Name : *Prof. Mahesh Madhav Deshmukh*

Signature of the Chairperson, IQAC

Name : *Dr. Hemant M. Pednekar*

Signature of the Coordinator, IQAC

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**Annexure I**

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**IQAC COMMITTEE MEMBERS**

**2009-2010**

**IQAC CHAIRMAN**

DR. ARUN M. PADHEY

**IQAC CO-ORDINATOR**

DR. SHIRISH M. PITALE

**MEMBERS (TEACHERS)**

DR. KIRAN SAVE  
PROF. V. M. PURANIK  
PROF. SANJAY DESHPANDE  
PROF. B.N. JAISWAL  
PROF. TANAJI POL  
PROF. MAHESH DESHMUKH

**ADMINISTRATIVE/ TECHNICAL STAFF**

MR. ANANT PATIL – REGISTRAR

**STUDENTS**

MISS. SHRUTI PARAYANE

**MANAGEMENT REPRESENTATIVES**

MR. HITENDRA D. SHAH  
PROF. ASHOK THAKUR

**ALUMNI**

MR. JAYANT DANDEKAR

**STAKEHOLDER AND COMMUNITY REPRESENTATIVES**

SHRI. PANKAJ RAUT

**EMPLOYERS/ INDUSTRIALISTS**

MR. KARIMBHAI AMLANI

**EXTERNAL EXPERTS**

DR. PHADAKE, PRINCIPAL, WADA COLLEGE



## ANNEXURE – II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<b>Title of the practice :</b>
Yoga for healthy mind and healthy body.
<b>Goal :</b>
Yoga is a way of living whose aim is 'healthy mind in a healthy body'. The art of practicing yoga helps in controlling an individual mind, body and soul.
<b>Following objectives are :</b>
1) To reduce stress and tension in the physical body and mind of the student.
2) To remove negative blocks from the mind of the student.
3) To enhance personal power of the student.
4) To increase self awareness.
5) To improve attention focus and concentration especially important for students.
6) Students will develop a sense of well-being and will increase the capacity of mental concentration.
7) To develop the harmony between the mind and the body.
<b>Context :</b>
We all live with stress. Today's life is full of competition the tension.
Teenage is the part of life when there are a lot of things going in the life like college tuition, exam etc. leading to a lot of stress as a result mental health disorders commonly develop in the teenage years. Yoga may serve a preventive role in adolescent mental health. Adolescence in an important time for the development of mental health, including healthy coping response stress.
Yoga can contribute directly to improve mental focus and concentration among the students. It could relieve mental tension as well as stress. It could improve concentration in students leading to better grades. If practiced regularly yoga could balance blood pressure, enhances confidence level improved calmness and sharpens brain. All these benefits are of great importance in any student's life.
<b>The Practice :</b>
Shri Ambika Yog Kutir was established on 31 <sup>st</sup> August, 2006 to achieve 'Healthy mind and Healthy body' college students are advised to join yoga classes. College has developed Yoga centre with help of Shri Ambika Yog Kutir, Palghar. It is mandatory to attend Yoga classes for SYBA and SYBCom students on every Saturday from 7.30 to 9.10. Special arrangements have been made in time table to make these students to attend Yoga without the academic loss.
<b>Evidence of Success :</b>
About 200 students have been trained under the 10 <sup>th</sup> cycle of Ambika Yog Kutir.
<b>Problems Encountered and Resources Required :</b>
No remarkable problem was encountered as such. Venue for Yoga has been arranged in an available infrastructure.





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## Title of the practice :

### “Hirvai Abhiyan”

Environmental awareness protection and enrichment programme “Hirvai” in collaboration with NGO and schools from palghar city.

## Goal :

- To make students aware of Environmental problems.
- To motivate the citizens to use minimum plastics.
- To plant maximum trees in the vicinity of Palghar to restore greenery.

## Context :

Pressure of increased population and technology, the environment around us is being degraded, many a times permanently. Much damage has been done to the environment, now is the time to think and act collectively to stop it otherwise the future generations may not pardon us. The institute has recognised its major role in this context and “Hirvai Abhiyan” is launched by the college seeks to enhance awareness of Students, citizens about various environmental issues with a view to invoke their voluntary participation in the efforts for protection of environment and conservation of natural resources. These college along with the NGO’s from the palghar area undertake programmes for creating environment and awareness accompanied by field action at the local level.

## The Practice :

Awareness activities are organised under “Hirvai Abhiyan” which includes workshops, training courses, camps, padyatras, rallies, public meetings, exhibitions, competitions, demonstration projects, preparation and use of audio-visual materials besides CD-ROM and other multi-media tools. street Drama is used for the Anti Plastic Campaign Drive.

Action component of the campaign to be taken up by the college based on the theme of the campaign.

A list of action components include

Planting of samplings,

Vermi-composting,

Creation of water conservation/harvesting structures,

Cleaning of water bodies,

Waste management through segregation of wastes

Anti Plastic Drive.

Distribution of Cloth Bags to the general public and fruit vendors etc.

In view of the wide range of inter-related environmental issues facing the country, the campaign activities shall focus on issues relating to the local issues. Emphasis should be given to awareness activities that lead to action oriented activities

The target groups under “Hirvai Abhiyan” may include students, youth, teachers, women, NGOs, workers, farmers, rural population, industrial workers general public etc.

## Evidence of Success :

A mass movement had started in the Palghar against the garbage and waste management and plastic ban.

Palghar Nagarparishad implemented ban on Plastic Bags.

Due to the regular communication on the issues of environmental degradation a large number of school children, NGO’s became the part of Hirvai Abhiyan which became mass movement in Palghar city.

Palghar Nagarparishad implemented Garbage management program.

A large tree plantation program has been organized by the college in the vicinity of Palghar.



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**Problems Encountered and Resources Required :**

Though the Hirvai Abhiyan started with positive note and gathered the attention of the society but it encountered various problems.

As a become mass movement the problem of funding has popped up.

Though the college put certain amount for the functioning of the activity as the activity becomes difficult to for organisation to manage the funds.

As various organization are involved in it decision making becomes difficult.